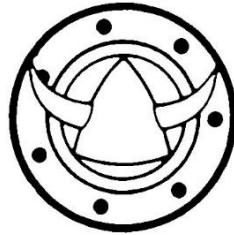


Daneshill Prep School



EYFS POLICY FOR THE USE OF MOBILE PHONES AND PERSONAL CAMERAS

Updated: November 2021

Review date: November 2022

EYFS POLICY FOR THE USE OF MOBILE PHONES AND PERSONAL CAMERAS

To ensure the safety and welfare of the children in our care this policy outlines the protocols for the use of personal mobile phones, cameras and devices in the EYFS setting at Daneshill Prep School.

- Personal mobile phones, cameras and video recording equipment cannot be used when in the presence of children on school premises including the swimming pool.
- All mobile phones must be stored securely out of the reach of children within the setting during school hours (this includes staff, visitors, parents, volunteers and students) and only used during designated staff breaks away from the children.
- In the case of a personal emergency, staff can use the school telephone. It is the responsibility of all staff to make families aware of the school telephone numbers.
- Only school equipment should be used to photograph and record learning and classroom activities.
- All telephone contact with parents/carers should be made on the school telephone.
- During group outings the nominated leader of the trip is permitted to use their mobile phone in an emergency or for contact purposes. Other members of staff may carry their personal mobile phone in their bag, but this should only be used in the case of an emergency. School phones should be taken and should always be the first option.
- During trips, photographs and videos should only be taken using the school equipment.
- In the case of school productions and sports day, parents are permitted to take photographs and videos, but this is with the understanding that these are not to be shared with a third party or shared on any social media sites. Parents are reminded of these requirements at the start of an event.